

Wrap around care booking

BOOKINGS FOR AFTER SCHOOL CLUB WILL CLOSE AT 12PM EACH DAY NOT 2PM

Step-by-Step Instructions for booking on MCAS:

1. **Access Account:** Log in to the [MCAS Parent Portal](#) or App.
2. **Navigate to Extended Services:** Choose the child and select the **After School Club** or **Breakfast Club** option from the menu.
3. **View Available Clubs:** Select the club type (after school club or club discount), and click the spyglass/information icon to see session details.
4. **Select Sessions:** Click on the required sessions in the calendar/grid and select **Enrol** or **Add to Basket**.
5. **Top Up Balance (if needed):** If your balance is low, you will be prompted to top up to cover the cost before confirming.
6. **Checkout:** Go to the basket and complete the checkout process to secure the booking.

Step-by-Step Instructions for booking using vouchers/bank transfers:

- Email parentenquiries@allsaints.merton.sch.uk to say how much money has been transferred and if you want it to be allocated to Breakfast club, After school club or Nursery payments.
- Once the payment has been received the school will add the funds to your MCAS account but it is the parents responsibility to select the days you wish to purchase. The school will no longer be making bookings for families, only topping up your account.
- Once the school has added your funds you can follow the instructions above for booking on MCAS

Important things to note

- If the funds have not landed in the school bank account, we **WILL NOT** add it to your account. Some transfers can take up to 3 days. We would ask families to book as far in advance as possible to ensure your booking can be made. It is highly unlikely bank transfers made on the day will be added to your account in time.
- The bookings close at 12pm each day and you cannot make bookings on MCAS after that time.
- We do not recommend transferring funds on the same day as booking as it is highly unlikely bank transfers made on the day will be added to your account in time.